



SRI VENKATESA PERUMAL COLLEGE OF ENGINEERING & TECHNOLOGY

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RVS Nagar, K.N Road, Puttur, Chittoor dist. AP. | www.svpceet.org

INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the 19th Meeting on 15-12-2020

Chaired by	Honourable Principal
Venue	Principal Chamber
Date	15-12-2020
Time	10.00 AM

19th meeting of IQAC is scheduled on 15-12-2020(Tuesday) at 10.00 am in the chambers of the undersigned. All the IQAC members are requested to attend the meetings with all the relevant files and information.

AGENDA:

1. Transition to online platform Tackling COVID Pandemic and Academic Performance under COVID -19 situation
2. Task force for faculty engagement .
3. Action Plan for IQAC
4. Status of online classes .
5. To review the status of CCTV installation in Campus
6. To continue the Industry-Institute Interaction through Membership & MoU's
7. To review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy
8. Other issues with permission of the chair

MINUTES OF MEETING & RESOLUTIONS:

1. All members of IQAC were introduced themselves.
2. Resolutions passed by governing council are appraised to the members and resolved to carry out the activities accordingly.
3. All the cell conveners are instructed to keep the event reports with all necessary proofs such as photos, news clippings etc. in addition to the circulars.
4. It is resolved to carry out all academic activities in strict adherence to university academic calendar and guidelines.



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5. The preparation of AQAR must be keeping in mind the next cycle that we are due, as the evidence must be available. To have team from other staff members relevant to the criteria. Along with IQAC members, who are designated with the criteria. The details must be evidence based, and we must also prepare for the new format (so as to avoid duplication of work)
6. To ensure senior faculty members as either part of IQAC or to constitute a task force to ensure their contribution is reflected in fullness. To have a glossary and FAQ developed for the AQAR. Based on the previous experience. To collect the data using Excel and have it circulated to the faculty members to have it filled.
7. The members of IQAC met online and as the first agenda, the status of Online classes were collected. It was observed that, faculty members have opted for multiple innovate means to reach out to the students. Classes were progressing successfully. The mentors where reaching out to students to understand their wellbeing.
8. Some of the IQAC initiatives were proposed such as
 - a. Online Webinars for engaging students with International Experts as the opportunity extends the same way
 - b. To engage simulation online
 - c. To provide online training for faculty and administrative staff
 - d. Encourage students to engage in online internships and certificate courses
 - e. As the pandemic is new and methodologies are to be chalked out, IQAC will be working out a means to handling it.
9. The chairperson continued the status of Installation and networking of CCTV and informed that, installation will be completed. All the Committee members agreed with the status of CCTV facility installation.
10. To continue the Industry-Institute Interaction through Membership & MoU's Committee recommended. Committee also suggested exploring the possibilities of MoUs with various organization
11. Committee suggested to take review and audits on status of eco-friendly measure already taken in campus in order to reduce consumption of electrical energy, where Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs



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S.NO	Name of the committee	Name of the coordinator	Designation	Signature
1	Internal Quality Assurance Cell	Prof. Syed Jeelan	Assoc. Prof, CSE	
2	NAAC Steering Committee	Dr. G Nagarajan	Professor, ECE	
3	Anti Ragging Committee	Dr.V. Janardhan Babu	HOD,CSE	
4	Disciplinary Committee	Dr A Gokul Chandar	Professor, ECE	
5	Anti-Sexual Harassment Cell	Mrs. S. Vani	Asso.Professor,(HBS)	
6	Cultural Cell	Ms.R.Blessina Preethi	Asso.professor,ECE	
7	Alumni Association	Mr.N.Muni Sankar	Asso.Professor, CSE	
8	Entrepreneur Development Cell	Dr.K.Harun	HOD,MBA	
9	Women Empowerment Cell	Mrs. Lakshmi Devi	HOD, EEE	
10	Grievance Redressal Committee	Dr. V Ganesh	HOD,HBS	
11	Sports Association	Mr.C.Rajesh	Physical Director	
12	R&D Cell	Dr.G.Naresh Kumar	HOD,ME	
13	Professional/Industries Cell	Dr. R Shasi Kumar	Assoc.Professor,ECE	
14	Training & Placement Cell	Mr.P.P.Nagaraja Rao	Assoc.Professor,ECE	
15	NSS Advisory Committee	Dr. S.Venkata Kiran	HOD,(ECE)	
16	Library Committee	Dr. L. Lakshmi pathi	Chief Librarian	
17	Exam Cell	Mr. K Kiran	Assoc.Professor, ME	
18	Admission Committee	Mr.N.Kumar Raja	CCO	
19	Staff Recruitment Committee	Dr. B Ramaganesh	Assoc.Professor,CSE	
20	Right to Information Cell	Mr. T Hemanth Kumar	Administrative Officer	
21	Student Welfare Committee	Mrs. B Usha Bindu	Asst. Professor, CSE	
22	Purchase Committee	Mr.S.Irfan Basha	IR Officer	
23	Transport Committee	Mr. K. Narendra	Transport In-Charge	
24	SC/ST Committee	Ms M Moulika	Asst. Professor, HBS	



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25	Internal Complaints Committee	Mr. G Haribabu	Asst. Professor, CSE	
26	Other Backward Caste Committee	Mr. P Sathish	Asst. Professor, ME	
27	Industry Interaction Committee	Mr.P.V.Hemanth	C.R.O	

Principal and IQAC Chairman
Principal
Sri Venkatesa Perumal
College of Engg. & Tech.
(AUTONOMOUS)
PUTTUR